



## FOREST SERVICE MANUAL

RUSSELLVILLE, AR

### FSM 2300 – RECREATION, WILDERNESS, AND RELATED RESOURCE MANAGEMENT

#### CHAPTER 2330 – PUBLICLY MANAGED RECREATION OPPORTUNITIES

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**Approved:** CHARLES S. RICHMOND  
Forest Supervisor

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<b>New Document(s):</b>	2330	4 Pages
<b>Superseded Document(s):</b> (Last supplement was 2300-99-7)	2330	4 Pages

**Digest:** Please read the new posting instructions (above) carefully.

2330	<p>The entire supplement text has been reformatted and replaced, so that the supplement text on the Service-wide Directives Home Page in the Forest Service Web/Intranet (<a href="http://fsweb.wo.fs.fed.us/directives/index.html">http://fsweb.wo.fs.fed.us/directives/index.html</a>) corresponds with the supplement text on the Forest Service Directives Home Page in the Forest Service World Wide Web/Internet (<a href="http://www.fs.fed.us/im/directives">http://www.fs.fed.us/im/directives</a>).</p> <p>Although some minor typographical and technical errors have been corrected, substantive direction has not been changed.</p>
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**2330.3 - Policy.** Developed recreation facilities will be managed in accordance to the direction included in the Forest Direction Statement and Unit Plans.

**2331 - ADMINISTRATION**

**2331.03 - Policy.** Self service pay stations shall be used at most designated fee areas on the Forest. Compliance checking shall be used to assure that required fees are being collected in a cost effective manner. In areas where fees are routinely paid by essentially the visitors, compliance checking should be at a minimum. In areas where fee collection has been and continues to be a problem, compliance shall be stepped up until the situation is corrected.

Two basic season of use shall be used on the Ozark-St. Francis National Forests. These are open yearlong and opened during the heavy use season. Those facilities open on a yearlong basis may have reduced services during the low use season. These reduced services may include the water system being closed, all flush toilets being closed and portions of the area being closed. Those facilities and the areas that are open on a seasonal basis shall have a common opening and closing date Forest-wide. This date will usually run from mid-April to mid-November and including the deer season when possible. In certain instances, the earlier and later portions of the season of use may have certain facilities closed to public use. These would be closed because of low use or possible damage due to weather conditions.

**2331.1 - Regulations and Orders.** Standard regulations regarding the occupancy and use of developed recreation sites and dispersed areas of concentrated public use meet most situations on the Forests. Specific regulations may be needed for specific sites and specific conditions. These shall be reviewed prior to the heavy use season by the District Ranger to determine if current regulations meet needs. If additional regulations are needed, they shall be developed and submitted to the Forest Supervisor for approval.

Regulation enforcement shall be directed to obtain voluntary compliance to the various regulations. Legal enforcement actions will be taken should voluntary compliance not be taken.

**2332 - OPERATION AND MAINTENANCE**

Often the impression an individual has of our agency is based on their experience at a recreation facility. This single fact makes it imperative that operation of our facilities be of high quality. This applies both to the facility and to the personnel working in the recreation area.

Many of our facilities need extensive maintenance and rehabilitation. However, this need does not preclude keeping what we have clean, safe and usable. Routine work not only keeps our facilities in a usable condition, but also extends their life and usefulness.



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Operation includes maintenance, cleanup and administration of all developed facilities. Using this definition, the need for high quality facility operation is tied directly to the personnel and equipment used to serve facilities. The personal appearance of our personnel and the condition of our recreation facilities and the way we accomplish our jobs has a definite impression on the visitor. The appearance of our vehicles and the equipment used to serve recreation facilities also have a definite impression on the visitor.

A district Recreation Operation Plan will be submitted on a fiscal year basis as an attachment to the 1300-4s. The annual O & M Plan shall include as a minimum three parts. These are:

- (1) A brief narrative regarding special situations or unusual circumstances that shall affect the implementation and success of the O & M Plan and any other characteristics that would be of benefit to those who implement the plan.
- (2) An Operation and Maintenance Plan (OZ-FS-2300-7) that includes a listing of tasks to be accomplished during the fiscal year.
- (3) A listing of needs that is over and above the level of funding allocated (OZ-FS-2300-8). The Operation and Maintenance Plan should be developed using R8 Supplement 2300-93-2, Exhibit 1 as a checklist or reference list to assure that all needed jobs in the unit are identified and financed if funds are available. The needs beyond the expected level of funding can reference various RIM documents that itemize maintenance needs. These needs should also list cost of operation and administration to operate our facilities in a quality manner that exceed available funds.

**2332.1 - Public Safety.** Two documented inspections shall be made at each developed recreation facility annually. These inspections shall occur:

- (1) Prior to the beginning of the heavy use season or opening of the recreation facility, and
- (2) At the end of the heavy recreation season or when the facility is closed.

Periodic checks of safety and sanitation needs shall be made during the regular work. All hazards shall be eliminated as soon as possible.

**2332.2 - Potable Water.** In addition to the standards indicated in the above reference publication, the following minimum standards shall be met. Both the interior and exterior, including the roof, of the building shall be checked for insects, debris, dirt and other maintenance or cleanup needs. All noted items shall be corrected immediately. All effluent collected from portable, vault or chemical flush toilets shall be disposed of at state approved treatment facilities.

**2332.41 - Refuse and Garbage Disposal.** In addition to the above reference standards, the following are Forest Service. Four-in-one garbage containers shall be used at most recreation facilities. Where countywide systems are in operation and dumpsters can be obtained, they shall

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be used at developed recreation facilities. All solid waste shall be deposited in state approved sanitary landfills.

**2332.4 - Cleaning and Policing.** The publication, "Cleaning Recreation Site", July 1980, USDA Forest Service, shall serve as the minimum standard for cleaning recreation facilities. A copy of this publication shall be provided as a minimum to all those supervising cleanup of recreation facilities. Forms OZ-FS-2300-3 through OZ-FS-2300-6 have been developed as checklists to aid in a quality cleanup process. The succeeding sections of this supplement add requirements and additional minimum standards in recreation cleanup and policing.

Raking within family units is needed to maintain the appearance and level ground or wearing service and to remove all foreign matter from the unit. Rake tent pads to a smooth, level surface. Do not allow mounds, holes, large rocks, wood, etc., to collect. Regularly check roadsides, trails, parking areas, buildings, shelters, signs, etc., pick up all paper, trash bottles, and other debris and remove from the area. Correct any deficiencies notes. A list of minor maintenance jobs that cannot be handled with the tools and materials available at that time shall be developed and transmitted to the District Ranger. Only those pesticides approved by the Forest Pesticide Coordinator shall be used to control insects and vegetation.

Remove all trash, bottles, glass, etc., from the water's edge and as far out as can be seen from beaches. Rake beaches of foreign objects and smooth the sand to a well-kept appearance. Check boat ramps for trash, bottles, etc, and remove from the water's edge and as far out as can be reached with a rake. Check all buildings for cobwebs, wasps, wasp's nests, mud dauber nests, etc. Remove them when present. Check all roofs of all buildings regularly. Remove all foreign objects, such as leaves, twigs and rock from inside as well as outside, especially where they accumulate on the uphill side of buildings.

## **2333 - SITE AND FACILITY PLANNING AND DESIGN**

**2333.03 - Policy.** Designs for recreation facilities shall be maintained at both the District Rangers and Forest Supervisor's Office. Since many designs on the Forest do not correspond to existing on-the-ground facilities, an intensive effort will be made to bring designs up-to-date. The priority for redesign shall be determined as follows:

- (1) Rehabilitation or heaving maintenance is scheduled.
- (2) Rehabilitation or heavy maintenance is anticipated in the near future.
- (3) Needed rehabilitation or heavy maintenance should funds or manpower programs become available.
- (4) Updating designs for all facilities not in the above categories.



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**2333.32 - Site Capacity.** The design capacity of developed sites shall be the maximum number of permitted users. Appropriate conditions of use shall be developed for each facility and reviewed annually to permit compliance enforcement.

**2333.48 - Landscaping and Finished Grades.** Native species shall be emphasized. Landscaping will serve the dual role of protecting the site and keeping ground maintenance costs at a minimum. A neat, attractive facility usually results in less vandalism and definitely improves the agency's image.

Grassed areas to be maintained by mowing or chemical methods shall be identified on site plans. These areas may be revised as new technology becomes available or as unforeseen problems arise.

**2333.51 - Toilets.** Where use warrants and adequate facilities for treatment of the effluent are available and an adequate water system is available, flush systems shall be preferred. In other areas, chemical flush shall be preferred.

Where chemical flush toilets are used, a sealed vault shall be installed whenever possible and practical to serve as a holding tank between pumpouts.

**2333.54 - Drinking water.** Whenever possible and practical potable water shall be obtained from community or rural water systems.

**2333.58 - Information Facilities.** The bulletin board shown on Exhibit 7 is the Ozark-St. Francis standard. All information material placed on these boards shall be neat and current. Materials shall be checked regularly and replaced when damaged, faded or soiled.

The following colors have been established as standards for use on the Ozark-St. Francis National Forests: Masonry block toilets - GSA Gray No, 26251, interior and exterior; wooden toilets exterior Sherwin-Williams Chateau Brown or equal, interior Sherwin-Williams Weatherwood or equal; Exterior of miscellaneous buildings to be Sherwin-Williams Chateau Brown or equal.

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The work was carried out in the Department of Chemistry, University of Chicago, under the direction of the following faculty members:

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